NYC BUILDINGS
EXECUTIVE OFFICES
280 BROADWAY, NEW YORK, NY 10007
(212) 566-5000, TTY: (212) 566-4769
Website: NYC.gov/buildings

Local Law Enforcement Unit
280 Broadway, 4th Floor
New York, NY 10007
(212) 566-5120

LOCAL LAW 11/98
INITIAL EXTENSION OF TIME REQUEST

DOB VIOLATION NUMBER: _____ **DATE:** _____

ADDRESS: _____ **BLOCK:** _____ **LOT:** _____

DATE OF TECHNICAL REPORT INSPECTION _____ **DATE FILED** _____

DOCUMENTATION SUBMITTED: All four (4) ARE NECESSARY and must be filed in duplicate.

☐ 1. **Safety of premises (for a - c provide dated pictures with House # identification)**
- a) **Shed (provide copy of permit)**
- b) **Fence (provide copy of permit)**
- c) **Other (please be specific)**

_____
_____

☐ 2. Engineer's or Architect's (E/A) signed and sealed statement of estimated time required to repair, with time-table, assessment of temporary safety measures and E/A company's name, address and phone number.

☐ 3. The scope of work has been reviewed as per TPPN 1/99 (Check one):
- ☐ No permit is required
- ☐ Copy of work application/permit is attached
- ☐ Scope of work where a portion of repairs requires a work permit
- ☐ Scope of work revised which requires a permit **(please describe)**:

_____
_____
_____

☐ 4. Notarized letter by owner that work will be completed within stated time of E/A's estimate. **If letter is not signed, by owner, please include the actual owner of record name, address and phone number.**

_____ _____ **SEAL**
ENGINEER/ARCHITECT SIGNATURE DATE

NOTE: No additional extension of time will be granted if any of the above is omitted and not submitted with or before the next extension of time request.

(DO NOT WRITE BELOW THIS LINE)

Extension is hereby:

[ ] **Granted:** LENGTH OF EXTENSION _____ (days) COMMENCING _____ (date)

[ ] **Denied:** _____
_____

_____ _____
Technical Examiner **Date**